



# Henrietta High School

Principal – Michael W. Smiley  
Assistant Principal – David Smith  
Counselor – Nicki Holbert

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## Semester Exam Exemption Policy Henrietta High School

All students may be exempt from taking a semester exam if they meet the following requirements:

- Each class subject will be considered separately.
- If a student has a 90 or above average:
  - No more than 4 absences (whether excused or unexcused)
  - No more than 3 tardies
- If a student has a 80 or above average:
  - No more than 2 absences (whether excused or unexcused)
  - No more than 3 tardies
- Absences will be counted for all three six weeks within the current semester. Absences up to the day of the exam will count against students. The office record of absences will serve as the official absentee record for exemption purposes. (Students need to remember that if they are over 10 minutes late to class, they will be counted absent.)
- Every student must take at least one exam in an academic subject. If a student is exempt in every subject, he or she must take one exam in an academic subject. For the purpose of this policy academic subject will be defined as a core area subject: English, Math, Science, or Social Studies. The student may choose which one and must notify the teacher by the Friday before the week of semester exams. This is a mandatory exam and will count in calculating the final semester average for that class.
- A student receiving more than two discipline placements in In-School Suspension with in that semester or any discipline placements in Out-of-School Suspension or an Alternative School Placement will not be exempt from any semester exams.
- Student(s) may choose to take an exam in a class they are exempt from in order to improve their semester average or improve their test-taking skills. The semester exam grade, for students that are exempt and choose to take and exam, will only be calculated if it will improve the student's semester average.
- Exempted students should not be on campus unless they are taking an exam. Exempted students must be present, however, during the official counting period. (10:00 AM) Any student that is not on campus at the assigned location during the official counting period will be counted as an unexcused absence and will face disciplinary actions per the campus discipline guidelines.



# Henrietta High School

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## Semester Exam Schedule

### Fall 2018

#### Thursday

**December 20, 2018**

"0" Hour 7:05 AM – 7:50 AM

1<sup>st</sup> Period 8:00 AM – 9:00 AM

3<sup>rd</sup> Period 9:10 AM – 10:10 AM

5<sup>th</sup> Period 10:20 AM – 11:20 AM

7<sup>th</sup> Period 11:30 AM – 12:30 PM

Lunch 12:30 PM – 1:00 PM

#### Friday

**December 21, 2018**

2<sup>nd</sup> Period 8:00 AM – 9:00 AM

4<sup>th</sup> Period 9:10 AM – 10:10 AM

6<sup>th</sup> Period 10:20 AM – 11:20 AM

8<sup>th</sup> Period 11:30 AM – 12:30 PM

Lunch 12:30 PM – 1:00 PM

- Official dismiss for each day is 1:00 PM. Student should make arrangements for a ride or report to the gym until buses run. On Thursday buses will not run until the regular student release time at 3:32 PM. Friday is a district early release day and the buses will run at 1:00 PM.
- No test may be given early. (All tests must be given during the time set aside for that test unless previously approved by administration!)
- All classes must meet during their scheduled time and for the entire period. Students will not be released early or allowed to leave the classroom during their scheduled test time.
- On each of these days when school is dismissed, students must leave school property and stay away from school property including the Junior High School and Elementary School. Students who have to ride the bus must report immediately to the gym and remain there until the buses run on each day.
- All exempt students must report and sign in between 9:30 AM and 10:00 AM each morning they are exempt. Any student that is not on campus at the assigned location during the official counting period will be counted as an unexcused absence and will face disciplinary actions per the campus discipline guidelines.



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## Semester Exam Schedule Spring 2019

### Wednesday

**May 22, 2019**

"0" Hour 7:05 AM – 7:50 AM

1<sup>st</sup> Period 8:00 AM – 9:00 AM

3<sup>rd</sup> Period 9:10 AM – 10:10 AM

5<sup>th</sup> Period 10:20 AM – 11:20 AM

7<sup>th</sup> Period 11:30 AM – 12:30 PM

Lunch 12:30 PM – 1:00 PM

### Thursday

**May 23, 2019**

2<sup>nd</sup> Period 8:00 AM – 9:00 AM

4<sup>th</sup> Period 9:10 AM – 10:10 AM

6<sup>th</sup> Period 10:20 AM – 11:20 AM

8<sup>th</sup> Period 11:30 AM – 12:30 PM

Lunch 12:30 PM – 1:00 PM

- Official dismiss for each day is 1:00 PM. Student should make arrangements for a ride or report to the gym until buses run. On Wednesday buses will not run until the regular student release time at 3:32 PM. Thursday is a district early release day and the buses will run at 1:00 PM.
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- On each of these days when school is dismissed, students must leave school property and stay away from school property including the Junior High School and Elementary School. Students who have to ride the bus must report immediately to the gym and remain there until the buses run on each day.
- All exempt students must report and sign in between 9:30 AM and 10:00 AM each morning they are exempt. Any student that is not on campus at the assigned location during the official counting period will be counted as an unexcused absence and will face disciplinary actions per the campus discipline guidelines.