



Henrietta High School

Principal – Michael W. Smiley
Assistant Principal – David Smith
Counselor – Nicki Holbert
Athletic Director – Byron West

March 19, 2020

I hope you are all having a good day. I know this is a challenging time as we try to find a new “normal.” Please know we are here for you and want to help in any way we can. I am trying to get information to you as quickly as possible while trying to be thorough.

I believe in times like this it is important to maintain focus on what is important:

1. Be safe and take care of yourself.
2. Have grace for and take care of others.
3. Keep learning.

This will be the first of many emails over the next few days and in the coming weeks. Since this will now be our primary source of communication, I am asking that you not only open, but **read** any e-mail that is sent out from the district and staff.

General Notes:

- No School until at least April 6th.
- Prom is postponed until further notice.
- Instructional services will resume 3/23 (online or through shuttle services).
- Instruction will be moved online as much as possible.
- Student without internet access will be accommodated as much as possible.
- Extra-curricular events are postponed until further notice.

What we need from students before Monday:

- Log in to Office 365 and access your email and Microsoft Teams applications.
 - If you can't remember your Office 365 password, use the Office 365 [Password Reset Request](#)
 - Make sure the email provided is an alternate email so we can send you the new password.



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- [Video tutorial](#) on how to access Microsoft Teams
- The Microsoft Teams mobile app is available free through your device app stores.

We all recognize how challenging this is, and that we are all now a part of living history. I realize it is difficult to consider social distancing for most of us. I want to encourage you to not only practice the CDC recommendations, but also look for the good. Call and video chat with family, friends, neighbors, and the elderly. Use or snapchat streaks to maintain positive communication. We all have a choice to be a positive or negative influence and will be remembered for the life we live not the life we wanted to live.

During this time, give yourself, your kids, and everyone some grace. Your kid's mental health is the most important thing. How they feel during this time is what they will remember. Our purpose in sending this is not to overwhelm you or create more anxiety. Our intention is to give guidance and as much clarity as we can.

Please feel free to contact us with any questions you may have. We care, and we are here to support you and your children through this time.

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**Use every day to the best of your ability,
to grow personally, and utilize your time
to continue the great work you do for others.**